



WATER'S EDGE COOPERATIVE INC.

Resident Owned Community 55 and over

6800 Golf Course Blvd.

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DISASTER PLAN FOR WATER'S EDGE COOPERATIVE

If a Hurricane or Tropical Storm is heading our way, and Charlotte County declares a county evacuation notice, all Shareholders and Renters are required to leave the Park. Water's Edge can not, and will not, allow anyone to stay on property prior to the hurricane. All Water Edge Buildings will be locked and inaccessible during a required evacuation. Water's Edge will not be responsible to provide safe harbor to Shareholders or renters, due to liability reasons.

Water's Edge is in Zone B – Orange.

In this plan there are steps prior to and after a hurricane that Shareholders need to take, and steps that the Office and Maintenance need to take in case of an emergency. Please make sure that you take care of you and be prepared. All in all, remember that we are **all** in this together. Some of us might have it worse than others, so let's pitch in when and where we can.

We will need volunteers to be our 1st responders, (people who will assess damages and help start the clean-up, 2nd responders (additional shareholders who will help with the clean-up) 3rd responders (shareholders who can't physically work but can drive golf carts, deliver water to our shareholders, prepare food for the shareholders who are working). Our recovery is totally up to you and your help. We will ask for your help in an email once a year. This means helping the Park first before your personal belongings.

After we have assessed the damages, we will determine a time frame as to when Shareholders/Renters who are **not** working with the clean-up, can come back into the park.

If you request a friend or relative to come into the park to check on your home/lot, please let us know that they are coming in at least 2 days before they are coming on property. We will give you at least 2 cell phone numbers to call to leave your information on who you want to come in our park. If you do not let us know, we will **not** let them on property.

A Disaster Plan is required by the State of Florida. This is just a guideline for all of us to follow. We are all learning on what procedures we need to follow if a disaster happens. We will constantly make updates and changes to this document.

Thank you in advance for your time and help with our recovery. May we never have to use this in our life time.

Individuals should have:

7-day supply of non-perishable food

7-day supply of water

Water for washing

Blankets, bedding, cots, and chairs

First aid kit, prescriptions, and medicines

Flashlights and batteries

NOAA weather radios with batteries

Camera for documenting damages

Whistle/signal flare to signal for help

Tarps, plastic bags, duct tape

Cleaning supplies, mops, towels and trash bags

Generator

Gas for Generators, vehicles, and other equipment

Cash, credit cards and proper identification

An identification band with your full name, a list of any allergies and a family contact number

Documents in a waterproof bag, which include family contact information, medication list including dosage, exact name, pharmacy information, your doctor's name, list of food and medicine allergies, copies of photo id's and insurance cards, and durable power of attorney and/or medical power of attorney

Water's Edge (office)

Business Disaster Plan

Important Records and Resources stored in a waterproof container – moved upstairs

Battery operated radio or television

7-day water supply

Extra water for washing

First Aid kit

Flashlights and batteries

NOAA weather radio with batteries

Generator

Gas and diesel for generator and vehicles

Whistle signal to signal for help

Tarps, plastic bags, duct tape

Cleaning supplies, etc.

Fire extinguishers

Cash, credit cards and proper identification secure in safe if safe is waterproof.

Make sure the truck, tractor and skid steer are filled up with fuel as well as all the fuel cans

Things to do prior to hurricane-Maintenance.

Gate arms need to be disassembled.

Remove solar lights, arms can stay.

Protect windows and doors against wind-born debris

Sandbag areas that might flood

Secure or store outside furniture

Secure equipment, ladders, etc. around the maintenance shed

Make sure the truck, tractor and skid steer are filled up with fuel as well as all the cans

Shut off utilities, water etc.

Update all gas appliances with flexible connections and/or breakaway gas shut-off devices

Check Shareholders lots to make sure everything is secure and put away

Make sure propane tank is full

Make sure any equipment, rakes, brooms, chains, saws, shop vac are in working order.

Things to do prior to hurricane or tropical storm-office

Get volunteer names and phone numbers to call to set up response teams.

Determine who we are going to rent lots to. Preferably FEMA, FP&L, recovery workers. Not roofers.

Back-up Computer data and remove to a safe off-site location. 128 gig pen drive to a safety deposit box

Take office computer equipment to a safe off-site location. (not monitor, keyboard or mouse)

Recovery Checklist - office and maintenance

After ensuring the safety of our family, co-workers, and office facilities, we need to do the following:

Several Board members need to be on property to make decisions or appoint someone to make decisions.

Notify 1st responders/volunteers. They will arrive the day after the Hurricane hit, if it is possible, they will assess the following:

Clean up entrance for travel into park

Determine where brush and building debris is going to go, after we are hit

Determine if we are keeping fencing or not

Assess any damage to the buildings and document damage

Assess any damage to Shareholders homes/lots

Contact Shareholders/Renters of damages to their homes, if we have access to call or email

Notify 2nd responders/volunteers, they will arrive on day 3 or 4 after the hurricane, they will come in to help with clean up.

Notify 3rd responders/volunteers, they will arrive on day 5 or 6, to help with driving golf carts, cook/prepare food for other Volunteers.

Contact insurance company

Office Recovery

Contact FP&L and/or FEMA to let them know we have spots available to rent (FEM)

When taking reservations we suggest getting a security deposit to cover clean-up, after they leave, if we rent to contractors.

When taking a reservation we need to ask additional questions on the recovery workers, how many people staying in RV, what kind of work they do, how many animals they have, etc. Limit to 2 people per site.

No work trailers or boats should be allowed on the lots, one vehicle on the lots plus their RV. Charge storage rental fee for their work trailers etc. (Workers should follow the same guidelines as normal renters do).

Depending on when the Hurricane hits, we will need to determine when we will have workers leave and renters come in.

Charlotte County Emergency Management

26571 Airport Road

Punta Gorda, FL 33982

941-833-4001

Red Cross of Southwest Florida

2001 Santu Court

Sarasota, FL 34232

941-379-9300

Florida Division of Emergency Management

2555 Shumard Oak Blvd

Tallahassee, FL 32399-2100

www.floridadisaster.org

Florida Dept of Financial Services, office of Insurance Regulation – 800-528-7094